## **APPENDIX 4 - CONSTITUTION - CHANGE LOG - MAY 2015 ONWARDS**

DATE ACTIONED
20 May 2015
20 May 2015
25 May 2015
25 May 2015
14 July 2015
14 July 2015
6 August 2015
13 October 2015
13 October 2015
13 October 2015
13 October 2015
22 March 2016
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12 May 2017
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25 July 2017
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Part 8 – Officer delegations Appendix 2 – Membership of Cttee's Appendix 3 – Structure chart Part 8 – Officer delegations Part 9 – Member Allowance Scheme All parts – removed reference to Shepway District Council Part 9 – Member Allowance Scheme Part 8 – Officer delegations Appendix 3 – Management Structure Part 9 – Member Allowance Scheme Part 8 – Officer delegations Part 9 – Member allowance Scheme Part 8 – Officer delegations Part 9 – Member allowance scheme Papendix 1 – Register of Members Appendix 1 – Register of Members Appendix 2 – Membership of Cttee's Part 6 – Executive Functions, rules and procedures Part 6 – Executive Functions, rules and procedures Part 10 - Financial Procedure Rules, Contract Standing Orders and Auditing the Council' Part 4 (paragraph 12.6) – as per motion at Council on 25 September 2019 Part 5 (paragraph 6.2) – as per motion at Council on 16 October 2019 Appendix 1 and 2 – Change of name (Cllr Keutenius, formerly Dorrell). Part 10 – Contract Standing Orders Part 6 – Cabinet Membership Appendix 2 – committee membership Part 6 – Cabinet Membership Appendix 2 – committee membership Appendix 2 – committee membership Appendix 2 – Committee membership Appendix 3 – Management structure Part 8 – Officer delegations Appendix 2 – Membership of Cttee's  Part 8 – Officer delegations Part 8 – Officer delegations Part 8 – Officer delegations Part 7 – Overview and Scrutiny rules Part 7 – Overview and Scrutiny rules Part 9 – Code of Conduct complaints Part 10 – Contract Standing Orders Part 9 – Code of Conduct complaints Part 10 – Contract Standing Orders Part 9 – Code of Conduct complaints Part 10 – Contract Standing Orders Part 9 – Code of Conduct complaints Part 9 – Code of Conduct complaints Part 10 – Contract Standing Orders Part 10 – Contract Standing Orders Part 2 – Articles of the constitution Papendix 2 – membership of Committees Part 9 – Code of Conduct complaints Part 9 – Code of	Part 9 – Members Allowance Scheme	11 September 2017
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Part 7 – Undate to Overview and Scrutiny 7 January 2021	Part 10 – Contract Standing Orders	24 December 2020
	Part 7 – Update to Overview and Scrutiny	7 January 2021
Terms of Reference	Terms of Reference	
Part 12 – removal of reference to East 2 February 2021		2 February 2021
Kent Housing joint arrangements and part	Kent Housing joint arrangements and part	
6 (Executive delegations to East Kent	, ,	
Housing)	Housing)	

	,
Part 10 – Financial Procedure rules -	22 April 2021
minor updates to reflect current legislation	
and regulations.	
Part 7 – Overview and Scrutiny Terms of	7 May 2021
Reference (update following agreement at	
Annual Meeting of the Council)	
Appendix 2 – update to Cttee	7 May 2021
Membership (following changes at Annual	7 Way 2021
Meeting of the Council)	7.140004
Part 2 Article 4 – addition of policies and	7 May 2021
strategies into the Policy Framework	
(following decision at Annual meeting of	
the Council)	
Part 10 – Financial Procedure rules	20 May 2021
Update to the Contract Standing orders to	
include the reference to the specific	
changes such as Find A Tender Services	
(FTS) and the deletion of reference to	
Light Touch Regime (LTR), which not	
applicable anymore post Brexit, as	
tenders are no longer published on OJEU	
for the cross-border interest.	
Part 9 – Councillors, Appendix 1 Table of	June 2021
Allowances updated to reflect increase in	
figures applicable from April 2021 based	
on September 2020 CPI index	
Part 10 - Financial Procedure rules –	16 September 2021
removal of references to 'Heads of	
Service', to reflect current structure of	
Council	
Part 6.1 – Annex B – change to leader's	17 September 2021
delegations (Cabinet Member for Digital	17 Coptombol 2021
Transformation has taken on Transport).	
	22 December 2021
Part 10 – Contract Standing orders –	23 December 2021
statutory update to financial thresholds, to	
take effect 1 Jan 22	
Part 6 – Cabinet Member responsibilities	4 January 2022
(Leader taking on Planning policy and	
Cabinet Member for the District economy	
taking on communications and PR, WEF	
1 Jan 22).	
Appendix 3 – update to Management	1 April 2022
structure	
Part 9 – uprating of Member allowances	4 April 2022
	· ·
Part 8 – changes to officer delegations, to	25 April 2022
reflect changes to organisational structure	5.14 0000
Part 2 and Part 4 – Update to policy	5 May 2022
framework following Annual Council	
meeting (addition of various policies and	
removal of Budget Strategy and Treasury	

	1
Management Strategy)	
Part 2/27, para 11.1.2(a) – update to	5 May 2022
Chief Officer titles	
Part 5, Personnel Terms of reference	5 May 2022
updated following approval at Annual	
meeting	
Appendix 2 – committee membership	5 May 2022
updated to reflect changes made at	
Annual meeting	
Parts 2 and 4 – update to the Policy	14 June 2022
framework to remove references to	
outdated policies (Crime & Disorder	
Reduction Strategy; the Drugs & Alcohol	
Strategy and the Sustainable Community	
Strategy)	
<b>U</b>	10 Jan 23
Part 10 – Contract Standing Orders – two	10 Jan 23
minor amendments (one a correction, the	
other updated wording without operational	
change)	
Appendix 2 – Management Structure.	24 Jan 23
Updated to reflect organisational changes	
Part 8 – update to officer delegations to	16 May 2023
reflect officer and officer structural	
changes	
Part 6 – Cabinet Members – altered to	25 May 2023
reflect names of new cabinet members	
and their new portfolios	
Appendix 2 – List of cttee appointments –	
altered to show changes made at Annual	
meeting	
Appendix 1 – Register of Members	
Appendix 2 – change to P&L membership	26 May 2023
Part 6 – change in Cabinet Member title	30 May 2023
	30 May 2023
(The Cabinet Member for Climate Change	
and Transport renamed to Climate,	
Environment and Bio Diversity)	
Appendix 2 - Further changes to cttee	1 June 2023
membership (changes to A&G, OSC and	
P&L membership for the green group)	
Part 6 – change to 2 x cabinet	1 June 2023
responsibilities and 1 change to	
membership	
Appendix 2 – Changes to cttee	18 July 2023
membership (OSC and A&G)	- ,
Appendix 2 – Management Structure.	4 August 2023
Updated to reflect organisational changes	. ,
Part 10.2 - Contract Standing orders	12 January 2024
update to the CSOs following PPN 11/23.	12 January 2024
apadie to the 0003 following FFN 11/23.	

Part 9 0 – member allowances (uprated	2 April 2024
for new financial year)	